

Friends of Los Alamitos Watershed

General Monthly Meeting

Wednesday, June 27, 2012

Mike and Dorene's Home

21600 Almaden Road

Potluck and Meeting at 5:30 pm

1. Welcome/Potluck Dinner

- a. Introduce Cynthia Towle

2. Minutes– Mike –2 min

3. Financial Report - Bill Jones

4. Agency Reports

1. Santa Clara Valley Water District - Dorene

- a. Brian Mendenhall
- b. Communications manager
- c. Dave Drury

2. Santa Clara Parks and Rec

- a. Gloria Gill - Mike B
- b. Bill Grimes - Environmental Department - Mike
- c. Bill Burr - Senior Park Ranger - Cynthia T

Action Needed - Set up a meeting date to submit paper

- d. Dan Hill Senior Maintenance
- e. Mark Frederick - Construction Manager/ Mercury Project Lead

f. Julie Mark - Assistant Director - Kitty/ Mike

g. Rob Courtney - Parks Director - Kitty

Action- Called his office to reschedule another appointment.

h. Mohamed's retirement

ac. Action-Would like to send him a nice picture of the hill

i. Robin Schaut

aa. Meet with Robin and Julie at the Casa Grande on July 3, 2012

3. Fire Safe Council

- a. Steve Forman - San Jose Fire Captain

4. Almaden Cal Fire

Action- Meeting setup with the Almaden Chief this Fri at 3:00 pm.

5. Regional Water Board

- a. Carrie Austin

Committees Reports

5. Grant Review - a. Approve the Invoice See below #6

6. Review budget and schedule

- a. Stewardship Grant Payment Request - Same as last month

1. Appendix F - Payment Request Form - Stewardship Grant Funds

- a. Other Costs - Presentation Material #7770 - \$309.00
- b. Design Website Hosting #7570 - \$156.00
- c. Bookkeeper- Indirect Overhead #7211- 180.75
- d. Design- Ed Outreach Signs - Designer #7510 - \$500.00
- e. Other Costs - Coordinator - Recognition #7743 - \$452.50

2. Supplemental - FOLAW Funds

- d. Design- Ed Outreach Signs - Designer #7510 - \$200.00 Robbie Lamons

7. Discuss job responsibilities

- a. Safety Education Consultant
 - a. Mike Cox took the lead
- b. Other contacts
 - 1. Susan Bauer - Design Consultants - Did not return calls
 - 2. Bruce Bartlett - Site Construction Design - See Site Plan
 - a. Will help with the site project design
 - 3. Rich Robinson - Sign Display construction
 - Action - Need a source of free metal or material that he needs.
 - 4. Dennis Boulland
- c. Watershed Recognition Event Consultant Report - Cynthia Towle
- d. Watershed CleanUp Consultant Report - Cynthia Towle
- f. Sign Designer Consultant Report - Robbie Lamons
- h. David Lane
- i. Action Needed
 - 1. Approve all the above Job Postings, Agreements, Job Positions, New Hires and Consultant Reports.

8. Sponsorships

- a. Waste Management - Cynthia needs to contact
 - 1. Neil Weis - Donation of 2 dumpsters
 - 2. Action Needed - Meeting set up for July 18, 2012
- b. Whole Foods - Cynthia needs to contact
 - 1. Action Needed Follow up Contact Meeting

9. Fred Fortune Graphic Design Co.

- 1. Interpretive Signage
 - a. Cost for printing signs at the printers
 - aa. Five signs
 - @ 90 = \$450
 - @ 120 = \$600
 - bb. Robbie's Design work \$500
 - cc. Budget
 - a. Cost for graphic design = \$5000
 - b. Surplus = \$3900
 - b. Fred's Fortune Design Rates
 - aa. Fred hour charge \$125 per hour
 - bb. Robin's park signs range from \$1400 to \$2400.
 - cc. Cost of Design
 - @ 1400 = \$7000
 - @ 2400 = \$12,000
 - dd. Budget
 - a. Allocated \$5000

- 2. Action Needed Approve working with Fredrick Fortune for graphic design

10. FOLAW Annual Auction -Dinner Committee

11. Water District meeting on about Almaden Lake

Handouts

- a. Mercury in the Guadalupe Watershed
- b. Almaden Lake
- c. Guadalupe Reservoir and Almaden Reservoir
- d. Jacques Gulch Restoration Project

Petition

- a. Close Lake Almaden
- b. Close Almaden Reservoir
- c. Close Guadalupe Reservoir

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12. Election of Officers.

13. Website and Blog Site - Mike Cox

- a. Work Day for doing the website.
 - 1. Date to have it up and running for Sept 15, 2012
 - 2. Looking for articles to post.
- b. Need to purchase \$30.00 for graphic.
- d. Action Needed
 - a. Approve the following:
 - 1. Purchase graphic package

14. Calendar of upcoming events.

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16. Hours