

Friends of Los Alamitos Watershed

General Monthly Meeting

Thursday,

Jan 30, 2013

Mike and Dorene's Home

21600 Almaden Road

Potluck and Meeting at 5:30 pm

1. Welcome/Potluck Dinner
  - a. Thank everyone
2. Minutes– Mike –2 min
3. Financial / Volunteer Hours Report - Bill Jones
  
4. Action Items
  - a. Approve financial Report
  - b. Approve Mike's Cox's Punch List for the grant
  - c. Approve Grant Invoice #2b for task 2<sup>nd</sup> and 3<sup>rd</sup> period
  - d. Approve grant bills for sign construction – Rich Robinson
  - e. Current expenses
  - f. Projected Cash Flow
  - g. Approve FED 990 form report
  - h. Approve EYO Income / Expenses 2012
  - I. Approve 1099 reports
  
5. Agency Reports
  1. Santa Clara Valley Water District
    - a. Brian Mendenhall
    - b. Rejected Invoice #2 because I asked for advances to pay invoices.
    - c. We need to pay the bill first they pay after we write the check.
  
6. Non Profit Insurance
  - a. Final Payment
  
7. Punch list Committee - Chair Claire  
Committee Reports
  - a. Santa Clara Parks and Rec.
    1. Jane Mark CEQA – Non Declaration – No fee – Very supported – date of CEQA – 2/25/13
    2. Robin Schaut- Mike B
    3. Bill Burr - Senior Park Ranger
    4. Dan Hill - Sign construction
  
  - b. Santa Clara Valley Water District
    1. Blood
    2. Ann Draper
    3. Feb 27, 2013 – Funding s and the grant ends

Next Steps
  
6. Sign Committee Report Edit – Mike Cox
  - a. Edit Workshop Report– Mike Cox
  - b. Nich Meeting Report - Claire
  - c. Nich's Edits
    1. Current drafts of the 6 signs
    2. Approve completed signs for printing.

a.

Total Cost of Rich's Sign is \$2400.00 vs. 5,108.33 Need a motion to approve.

Estimated Total Cost

Note: All costs are estimates - Additional additions suggested may need to have added funding for their construction at a later date. Volunteer supplies and labor may help reduce the cost of the additions that will also be determined at a later date.

<u>Expenses</u>	<u>Number</u>	<u>Total</u>
Sign Design	4	\$700.00 Robbie Lamons
Graphics	4	\$700.00 Nich McBrian
Sign Printing	4	\$600.00 Vendor
Material	6	\$900.00 Sims Steel
Installation/ Mounting/Consultant	6	\$1000.00 Rich Robertson
Powder Coating	3	\$500.00 Vendor
Sub Total		\$4400.00
Other Costs/Taxes	1	\$ 440.00
Total		\$4840.00

9. Sponsorships and other participant thank you notes – Cynthia has completed her six notes

10. Website and Blog Site - Mike Cox

Mike has spent a lot of time working on the web site. He has to organize the pages to fit on to the blog. I saw the list of articles. The blog will include the following:

1. Links to various mercury agency sites.
2. Links to various sources
3. Our interpretive signs
4. Resources for the Los Alamitos Watershed residents.
5. Mike needs help with the actual layout of the blog pages.

11. Almaden Lake Mercury Meeting.

12. FYI- RMP meeting/ Conference - October 9, 2012- 9- 4 pm

13. Round Table

Kitty Monahan  
Claire Teel  
Robbie Lamons  
Bill Jones  
Cynthia Towle  
Mike Cox

14. Next meeting – October 24, 2012

